

**Introduction**

Rules are necessary to maintain safety and harmony in the classroom. Please respect teachers, other classmates, and yourself.

**Safety Equipment**

Learn where the safety equipment is located. Do not tamper with the safety equipment, so it will be operable when required for an emergency. The classroom or lab phone is not for student use. Please use hand sanitizer provided in the classroom and lab.

**Substitutes**

From time to time, a substitute will be necessary. They will provide a safe environment. Afford them the respect due their responsibilities and cooperate with their wishes. Failure to show proper respect when I am not present will result in a tripling of consequences upon my return. This is not negotiable.

**Food, Drinks, Gum...**

No food, drinks, or candy of any type may be brought into the classroom or laboratory by students without permission by me.

**Courtesy and Equipment**

Positively contribute to the group you are in. Be polite when participating in class discussions. Give the person talking time to finish, do not interrupt. Be prepared to work each day. Work only on science classwork during class time before given permission to work on anything else. Have your classroom tools, i.e., computer, notebook or binder, writing utensils, calculator, etc. with you when you arrive. Leave your desk and area around you as neat as or better than when you arrive. Do not write on any part of the furniture.

**Electronic Devices**

You will use your chrome book to perform certain course activities. Please leave your chromebook, personal computer, electronic reader, iPad, etc. powered off and under your desk until a request for their use is made. Phones should remain in your locker during class time. DO NOT bring your phone to class.

**Homework**

Due at the beginning of class, your homework represents you. Be thorough and neat. Late work will be accepted, however, will result in a loss of 20% of the total points each 24 hours after the due date. Homework grades will be lowered an additional 20% each day they are late. Be thorough and neat. Some work will be hand-written then turned in directly, however, some work will be submitted via Google Forms and Google Classroom. Edited Google Docs and Sheets must print well. Be sure to complete all required areas on Google Forms. Late work will be accepted, however, will result in a loss of 20% of the total points each 24 hours after the due date.

**Absences**

Any absence will take away from the overall learning experience, so please try to be present daily for class if possible. If you are absent from class, it is your responsibility to communicate with me about missing labs, projects, or assignments.

**Passes**

Only your Passport (Agenda) will do. If your request doesn't seem urgent, I may ask you to wait.

**Grades**

See your student handbook/agenda for grading scale. About 75% will be tests and quizzes, bringing your supplies (pencil, pen, notebook, and the student handbook/ agenda), and class participation. The other 25% will be homework and special projects. It is your responsibility to maintain passing grades and to monitor those grades through Power School using your login and password.

**Emergency Procedures**

- Fire* . . . . . Follow the directions of your teacher.
- Severe Weather* . . . . . Follow the directions of your teacher.
- Earthquake* . . . . . Follow the directions of your teacher.
- Bomb Threat* . . . . . Follow the directions of your teacher.

**Attire**

Clothing is NOT optional. Of course, you must be covered from shoulder to mid-thigh. On lab days especially, it is wise to wear shoes that cover your feet.

**Getting in Touch**

I am available before school each day and after school most days (when I am not required to be in a meeting or with other students).  
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