Introduction
Rules are necessary to maintain safety and harmony in the classroom. In fact, there is a state statute that provides criminal penalties for classroom disruptions.

Safety Equipment
Learn where the safety equipment is located. Do not tamper with the safety equipment, so it will be operable when required for an emergency. The phone is not for student use.

Substitutes
From time to time, a substitute will be necessary. They will provide a safe environment. Afford them the respect due their responsibilities and cooperate with their wishes. Failure to show proper respect when I am not present will result in a tripling of consequences upon my return. This is not negotiable.

Food, Drinks, Gum...
No food, drinks, or candy of any type may be brought into the laboratory or classroom by students without permission by me.

Courtesy and Equipment
Contribute to group projects. Be polite when participating in class discussions. Give the person talking time to finish, do not interrupt. Be prepared to work each day. Have your classroom tools, i.e., notebook, writing utensils, calculator, etc. with you when you arrive.

Homework
Due at the beginning of class. Be thorough and neat. Late homework will be accepted, however, will result in a loss of points by 20% of the total points per day. Homework grades will be lowered an additional 20% each day they are late. Exceptions may apply.

Absences
The policy is described in the handbook found in your agenda. Makeup requests must be made the first day back from an absence. Some alternative assignments may be necessary.

Passes
Only your Passport (Agenda) will do. If your request doesn’t seem urgent, I may ask you to wait.

Grades
See your student handbook/agenda for grading scale. About 75% will be tests and quizzes, bringing your supplies (pencil, pen, notebook, text and the student handbook/ agenda) and class participation. The other 25% will be homework and special projects. It is your responsibility to maintain passing grades and to monitor those grades through Power School using your login and password.

Emergency Procedures
Fire
Exit quickly and quietly out the door, down the hallway to southeast stairs into the south parking lot AWAY from the building.

Severe Weather
Exit quietly down the southeast stairs to the bottom hallway. Turn left and travel as far as the restrooms. Line up next to the lockers, duck and cover.

Earthquake
Move away from the windows. Try to crouch under a desk. After shaking stops try to CAREFULLY exit. Stairwells may have been damaged…beware.

Bomb Threat
Administrators will quickly advise teachers as to the safest route for evacuation.

Attire
Clothing is NOT optional. Of course, you must be covered from shoulder to mid-thigh. On lab days especially, it is wise to wear shoes that cover your feet.

Getting in Touch
I am available before school each day and after school most days (when I am not required to be in a meeting or with other students). Phone: (618) 942-6606 ext. 2012. Web: http://www.mrjohns2.weebly.com Email: eric.johns@herrinschools.org